



# CEBU IVY EDUCATION CENTER

NEWSLETTER 12



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**“Quality  
service,  
quality  
education”**



# THE QUALITY COORDINATOR

## THE ROLE

The Quality Coordinator, Ms Roselle 'March' Ronde, main responsibility is to effectively develop and implement the quality of the different departments of the school. She will lead the auditing practices and provide proper reporting regarding company's standards and guidelines.

Quality Coordinator works closely with other departments, which means the QC should coordinate not only with the academic department but also with administrative and human resource teams in order to provide information for development of procedures and systems.

Quality teachers means quality service. One of the top priorities of the QC is the teacher's quality. She will be in-charge of auditing the teacher's evaluation which is done to ensure that the teachers maintain the good teaching qualities and acquire more effective strategies. The QC also makes sure that the training provided to teachers is effective and informative to help them grow professionally.

In order for a company to continuously develop specific quality assurance systems and integrating them into the current best working practices, A company must need to have a quality coordinator. The role of the quality coordinator is to ensure that their company's quality-assurance standards and procedures are met. The QC reviews standards, policies and procedures, as well as carry out programs to evaluate the effectiveness of existing programs.

Inspection and evaluation of the procedures and processes are two of the tasks of the quality coordinator. She needs to keep track of the records if the procedures are being followed and has to create reports and communicate feedback to her immediate superior.

As a school, we look forward to improving our standard and quality of work practice in CIEC.



## Catapult your Academic success with CIEC IELTS Program.

The IELTS test has been used by different international schools to assess the student's English abilities, and CIEC has provided a gateway for students to improve their skills necessary to achieve their goals. The programs set to the students are designed to maximize their learning capabilities and test taking ability to obtain their target scores.

CIEC Vietnamese student, Lai Gai Han, who enrolled in the IELTS program for 6 months, started with the score of 3 and with little knowledge about the English language and the IELTS test, struggled to study for a few weeks but able to cope up and slowly improve her test scores and English skills. Her journey is not an easy one to take but it was fruitful experience since she was able to achieve a score of 5 in her Official IELTS Test.

## THE INSTRUCTOR

Our IELTS achiever, Gabriella, was able to achieve a score of 7.5 from 6 in the Official IELTS Test. Her teachers continued to assist to improve her weaknesses to obtain her target score. The Academic Officer, Ms. Renelyn, also Gabriella's IELTS instructor has continued to monitor and teach her the different test taking techniques and develop her English proficiency to attain high scores. The effectiveness of the program depends on the student's eagerness to improve and the ability of the teacher to instruct effectively. In CIEC, our program is designed to cater the needs of our junior students rather than in the adult setting, the pacing of their studies is outlined to give quality instructions, an effective course, and a boost in their English abilities.



The CIEC IELTS program implements a very intensive study environment with around 400 to 500 minutes of classes per day and a weekly practice test to prepare the students with the Official IELTS exam. Our focus is not only to effectively answer the IELTS test but also improve the student's English ability in order to easily adjust to an English environment schools.



# Cebu Ivy Education Center

Approved Teaching Center

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## EPP

English Proficiency program is a course in general English with an academic skills focus. It takes students from beginner level of English proficiency to intermediate level. It aims to develop students' knowledge of English and their ability to use English to communicate. It achieves this by balancing the four macro skills, by developing a sound grasp of structures and vocabulary, and by introducing register through a range of different reading, listening and writing texts.

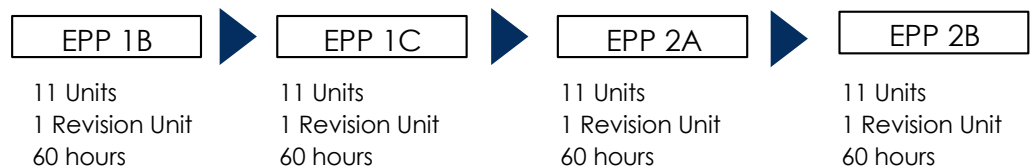


## Why EPP?

For students to:

- ✚ develop skills and abilities to effectively use English for international communication.
- ✚ identify and develop skills and strategies for more effective language learning and learning 'how to learn'.
- ✚ develop overall competence in the language with the emphasis on the macro skills of speaking, listening, reading, and writing.
- ✚ develop awareness and understanding of the culture of English-Speaking peoples and become immersed in the language environment and to be able to interact with members of the target language community.

## Progression Level:



# the buildup

# IELTS™

As IELTS is becoming more popular for students who want to study abroad, the increase in demand of IELTS teachers causes the language sector to invest more in training to build competent teachers. CIEC as a supportive workplace needs to keep their teacher skills current, in order to be competitive, by allowing our teachers to gain access to ongoing and intensive training, which brings them to a higher level of competency and for them to perform better in the field of teaching IELTS. As we keep up with the school standards to ensure that students' desired band scores are achieved, our main objective is to put our students at the center of the learning process. Through this, we are able to identify the areas that need improvements.



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All teachers involved in teaching the program are responsible for the delivery, assessment, evaluation and administration of the materials that they are allocated to teach. Teachers of the EPP meet certain qualification requirements and standards. They are expected to have a degree in Academic subjects. All teachers appointed undertake EPP familiarization prior to commencement of teaching the program and ongoing training of teachers will also occur to ensure that the most recent innovations in teaching are incorporated into the teaching and learning process. In order to ensure that teachers are delivering the program consistently and at the level expected, the Director of studies requires to act as a mentor for staff and undertakes teacher observations.

# PLURALISM

## THE CULTURE WITHIN CULTURE



As part of CIEC's academic activities, last April 26, 2019, CIEC held their Folk Dancing Activity with a theme "Enhancing knowledge and skills through cultural dancing". The activity aimed to understand the different traditional dances in order to connect young learners through the real essence and authenticity of the Philippines Folk Dance.

The students and teachers were divided into four teams and performed various Philippine Folk Dance which assigned to them. The program began with a brief history of Folk dance and followed by a parade for the introduction of each performer.

The first team to perform the dance was the yellow team with the Kapa Malong-Malong Dance. The dance was originated from the Maranao tribes of Mindanao which showed the many ways of wearing a malong, a simple yet highly- functional piece of cloth. Blue team for Itik- Itik Dance was the next to perform. They presented the dance originated from Surigao which created by imitating the duck's different movement such as wading, flying and short steps and splashing of water on their backs.

The third to perform was the red team with the Paypay de Manila Dance. This dance originated from Ermita, Manila and a Spanish- influenced dance which displays young ladies with scented fans and act playfully with men. Kuratsa Dance for the green team was the last performer.

After the ceremony, we got the students learned not only the language and teamwork but also the different traditions and practices in the Philippines which help them acquire more knowledge and engage them with various people effectively.

